

LINKEDIN

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KEY SKILLS

- Talent Acquisition
- Candidate Sourcing
- Interview Scheduling
- HR Documentation
- IT Applications
- MS Office Suite
- Naukri Portal
- Canva (HR Creatives)

LANGUAGES

- Bengali — Native
- Hindi — Fluent
- English —Professional

Desapriya Ghosh

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PROFESSIONAL SUMMARY

Motivated MBA candidate specializing in Human Resources, with hands-on experience in end-to-end talent acquisition at Innovel Energy Service. Demonstrates strong interpersonal skills, a structured approach to problem-solving, and a genuine passion for people management and organizational development. Eager to contribute meaningfully in a dynamic HR or finance role from day one.

PROFESSIONAL EXPERIENCE

HR Intern — Talent Acquisition | *2024 | 2.5 Months*
Innovel Energy Service Pvt. Ltd.

- Managed end-to-end recruitment using Naukri portal - including job postings, CV screening, and candidate shortlisting.
- Coordinated interview schedules across multiple hiring managers, ensuring smooth candidate experience.
- Maintained applicant tracking records and supported onboarding documentation.
- Drafted job descriptions (JDs) and designed job posters and HR creatives using Canva for open positions to support active hiring campaigns.

EDUCATION

Master of Business Administration (MBA)
West Bengal State University | HR & Finance — 2024 – Present

B.Sc. Geography (Honours)
Barasat College, WBSU — CGPA 6.7 | 2024

Higher Secondary — Arts (Class XII)
WBCHSE — 69.6% | 2021

Secondary (Class X)
WBBSE — 55.71% | 2019

LEADERSHIP & ACTIVITIES

- Organized and led a college welfare event — coordinating logistics, volunteers, and stakeholder communication.

ACHIEVEMENTS & CERTIFICATIONS

- **Diploma in Information Technology Application**
  Youth Computer Training Centre, Barasat — Govt. of West Bengal
  Apr 2024 – Mar 2025